



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Bangabasi College
• Name of the Head of the institution	Dr. Himadri Bhattacharyya Chakrabarty
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03323500273
• Mobile No:	9433355720
• Registered e-mail	bangabasi1887@gmail.com
• Alternate e-mail	iqacbangabasi@gmail.com
• Address	19, Rajkumar Chakraborty Sarani
• City/Town	Kolkata
• State/UT	West Bengal
• Pin Code	700009
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Calcutta				
• Name of the IQAC Coordinator	Dr. Anish Kumar Dan				
• Phone No.	03323500273				
• Alternate phone No.					
• Mobile	9433355720				
• IQAC e-mail address	iqacbangabasi@gmail.com				
• Alternate e-mail address	bangabasi1887@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://bangabasi.ac.in/upload/aqar%202021-22.pdf				
4. Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bangabasi.ac.in/upload/4.%20academic%20calendar%2022-23.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.77	2017	30/10/2017	29/10/2022
6. Date of Establishment of IQAC			03/05/2013		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Subrata Shankar Bagchi (Anthropology)	Research Grant	WB DST	Nil	3,57,000
Rupa Mukhopadhyay (Zoology)	WB Biodiversity Board	State Govt.	Nil	91,860
Bangabasi College	NCC	Central Govt.	Nil	22,300.00

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> Participation in Faculty Development Programmes are encouraged. Research activities, publications & active participation in various conferences, seminars, workshops etc (International / National / State / University level) are encouraged. College is sponsoring faculty members presenting research papers in and abroad. 	

• Collection and Analysis of Feedback by Teaching and other staff are done and Feedback on Teaching and College facilities by Students are carefully analysed.

• Initiatives for ICT facilities in teaching-learning process are encouraged. Introduction of four Add-on courses (Skill Development) such as Basic Computer Courses on Office Suite, DTP, Web Design and Self-defense course on Karate for Girls. Response from the students was good. First batch of Basic Computer Course and Self-defense Karate course have been completed. Students got their certificates. The new batches are continuing.

• Workshops and National & International seminars are organized by our college to increase exchange of views among teachers of other disciplines and institutions from India & abroad. Publication of the research articles in National and international journals/books with ISBN/ISSN No. Department of Computer Science of Bangabasi College conducted a National seminar on computer science "Computational Intelligence and Internet of things" in November 2022 & an International seminar on "Non conventional renewable Energy: Impact on Environment" conducted by Bangabasi College on 8th April 2023.

• Solar panels have been installed on the roof top of the college building. It is generating power of 10 KVA & is contributing significantly to decrease carbon emission, thus saving the environment & plants & decreasing cost of electricity. Rain water harvesting was done here.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. E - Learning facilities to be improved.	Students can search library books, access NLIST database, check new arrivals at library, access syllabus and University questions and obtain scanned portions of relevant books as requisitioned by them. We have ICT enable 10 Classrooms: [Chemistry- 1, Physics- 1, Mathematics- 1, Zoology- 1, Anthropology- 1, Botany- 1, Commerce- 1, Computer science- 1, Geography- 1, psychology- 1]
2. Implementation of Students' Satisfaction Survey (SSS)	Online Student Satisfaction Survey has been conducted. A questionnaire for SSS was framed, online feedback taken from students and a report was generated.
3. Proposal for feedback from stakeholders	Online feedback taken from students, teachers & from stakeholders. Analyzed by a team and a report was generated.
4. Proposal for making the CAS process smooth and faster	Achieved under time line system approach. Files are checked under two-tier system before presenting it to Government officials & University subject experts.
5. Proposal for signing MoU with other institutions	Achieved by MoU signing with six Institutes: i) Prabhu Jagatbandhu College ii) Sadhan Chandra Mahavidyalaya iii) Bangabasi Evening College iv) Tally Institute of Learning v) Vidyanagar College vi) Bangabasi Morning College
6. Proposal for add-on courses in College	Achieved by introducing of four Add-on courses (Skill Development) such as: i) Basic Computer Courses on Office Suite

	ii) DTP iii) Web Design iv) Self-defense course on Karate for Girls Response from the students was good. First batch of Basic Computer Course and Self-defense Karate course have been completed. Students got their certificates. The new batches are continuing.
7. Solar Power	Installation of Solar Cells at the roof of the College building, generating the electrical power of 10 KVA, thus decreasing the carbon emission, saving plants and minimizing the cost of electricity. Day-to-day record of power generation is being kept. Rain water harvesting is also done.
8. NSS / NCC	Achieved activity by NSS in Lattupara slum area within 100 meter from College. NCC cadets paid homage to CRPF personnel on the 3rd anniversary of Pulwama attack. NCC shows respect to our freedom fighters of 15th August every year.
9. Waste Management	Achieved by removing solid waste by Kolkata Municipal Corporation regularly. E-waste are removed by an external agency once a year.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	09/06/2022
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2023	15/01/2023

15.Multidisciplinary / interdisciplinary

The college has started focusing on holistic and multidisciplinary education which will build the aesthetic, social, physical, emotional and moral development in an integrated manner. The College in its preparedness for NEP plans to focus more on departments like Languages, Literature, Philosophy, Art, Cultural and social activities, Mathematics, Statistics, Pure and Applied Science, ICT based learning, Sociology, Sports, and other such subjects needed for a multidisciplinary, stimulating to holistic grooming of a student through open and distance learning mode if not offered in semesters. Finally students will be given opportunities for internship with local industry, business, crafts person etc, so that they may actively engage with the practical side of their learning and finally improve their employability.

16.Academic bank of credits (ABC):

According to National Education Policy an academic bank of credit (ABC) will empower students to opt multiple entries and exit options, which will allow students enrolled in undergraduate (UG) and Post graduate (PG) program to exit course and enter within stipulated period. This flexibility in academic programs will enable students to seek employment after any level of award and help to upgrade qualification. As ABC regulation will encourage a blended learning mode in which students will be allowed to earn credits from various HEIS registered under their scheme through SWAYAM. Our institution has already started encouraging faculties as well as students to enroll under National schemes like MOOCS, SWAYAM, NPTEL.

17.Skill development:

The NEP ensures the skill development of youth as the determining factors to realize the objectives of Atmanirbhar Bharat. Our Institution along with IQAC has already processed with this mission and arranged for special Knowledge and soft skills such as Basic Computer Courses on Office Suite, DTP & Web Design for students. Life skills like karate, yoga are encouraged.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As most of our students are from Bengali Medium Schools, most of the lectures are delivered in the Vernacular (Bengali) with English as a supporting Language. Celebrations of customs and traditions that reflect the vibrant Indian Culture. These occasions become opportunities for students to be aware of the beautiful and vibrant Indian Culture and tradition.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focusing on outcome based Education, the Institution monitors continual quality improvement by maintaining academic standards in all spheres. The Institute caters towards fulfilling the requirement of the curriculum. The Institute has already developed well organized mentor-mentee system where the role of the faculty adapts as instructor, trainer, or mentor, based on the outcomes targeted

20.Distance education/online education:

As par IQAC's recommendation our college promotes online education in the recent case in epidemics in order to ensure preparedness whenever and where ever possible. Measures such as online courses, digital repositories, Mobile Apps, Books at Door Step, online examination is already in practice.

Extended Profile

1.Programme

1.1	26
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1965
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1281
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template		View File
2.3 Number of outgoing/ final year students during the year		842
File Description		Documents
Data Template		View File
3.Academic		
3.1 Number of full time teachers during the year		110
File Description		Documents
Data Template		View File
3.2 Number of Sanctioned posts during the year		115
File Description		Documents
Data Template		View File
4.Institution		
4.1 Total number of Classrooms and Seminar halls		63
4.2 Total expenditure excluding salary during the year (INR in lakhs)		259
4.3 Total number of computers on campus for academic purposes		325
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

? Curriculum implemented at Undergraduate level is in accordance with the recommendations of the University of Calcutta.

? At PG level, under the directive of the University, no separate syllabus was framed and the PG departments followed the same syllabus as taught at the PG level of the University of Calcutta.

? College provides academic calendar.

? Classes are held regularly as per a master routine.

? Remedial classes and regular class tests are held.

? Library effectively supplements the class lectures.

? Classroom lectures follow the chalk and talk method along with ICT enabled platforms. Because of the pandemic curriculum delivery was done through online/digital platforms.

? Departments are equipped with LCD projectors, laptops and portable screens for PowerPoint presentations and display of audio-visual contents.

? Students participate in seminars/webinars, conferences / e-conferences within and outside college.

? Some departments regularly hold paper presentation sessions by the students.

? Extension lectures (online), Field-based excursions and educational tours were organized.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

? Departments follow the academic calendar for both Undergraduate and Postgraduate Courses

? As part of the CBCS System, University examinations are held twice every year, as ODD and EVENSEmester Examinations.

? Each Core Course, Skill Enhancement Course, Discipline Specific Course, Generic Elective and AECC have Internal Evaluation

? The various ways in which CIE is operative in the college include

- Class tests and tutorials
- Home Assignments
- Syllabus- oriented Term papers and Project preparation
- Syllabus-related paper presentations
- Compulsory field work for students of Botany, Geography and Zoology, Anthropology
- Report writing based on educational excursions in departments.
- Conducting mock interviews and viva voce examinations

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

26

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

58

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

58

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The diversity, Professional ethics, Gender Ethics, Human Values, Environment inclusivity lessons are imparted to the students through various disciplinary courses under the University of Calcutta.

Gender issues are included in UG syllabi of Political Science, English, Education, Bengali, History, Economics and Philosophy. Human values are included in UG course of Philosophy and Education. Environment/sustainability is addressed in core, SEC and GE courses of Botany, Geography, Zoology, Economics, Physics & Chemistry. The syllabi focus on different dimensions of environment ranging from ecology, biodiversity, sustainable development, renewable energy, and green chemistry.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

763

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2826

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

593

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The college organizes orientation program at the commencement of

session for newly admitted students. The wide range of continuous assessments (e.g. Home and Class Assignments, Class Tests) enables effective assessment of learning levels of students. Slow and advanced learners are identified for each subject separately by respective teacher for all semesters.

Advanced Learners:

Advance learners are identified based on performance in various examinations of previous semesters and internal examinations. They are guided as follows:

? Motivating students for better performance in higher studies.

? Advanced learners are encouraged to participate in state and national level conferences, competitions to showcase their talents and skills.

? Special career guidance for higher studies by Training and Placement cell.

? Academic presentations are held, where the students get the opportunity to present innovative ideas.

Slow Learners:

Following measures are taken for these students:

? Remedial classes conducted with appropriate focus on the subject.

? Individual academic counseling done by concerned subject teacher.

? Students study groups formed for peer-to-peer learning.

? Courses in soft skills offered to improve reading and writing skills in English.

? Extra reading materials and video lectures from web provided to improve basic understanding of the subject.

? Smart classes were taken when & where necessary

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1965	110

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College makes constant efforts to enrich its students to realize their potential and evolve them as transforming agents of society. Some very effective methods are adopted by the college in this process:

? The teaching and learning improvement cell encourages the students to combine theoretical with practical knowledge, through visits to other university campuses.

? Respective Departments conduct industrial visits regularly.

? The Research and Skill Development Cell and PG Department help the students to conduct independent research in survey methods, data collection, and social outreach to give them some idea of the actual working environment.

? Field trips into biodiversity parks, nature club participation, etc. are organized to endorse grass root level understanding of concepts.

? Special lectures/seminars/webinar/conferences are organized along with short-duration. Add-on certificate courses that are conducted to encourage and motivate students to bridge the gaps between

theoretical and practical knowledge and give students a competitive edge. Add -on courses are job oriented.

? Special care is taken to prepare the students for competitive examinations like JAM /GATE /NET /SET etc. Use of ICT & E-resources by students are encouraged.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

?Teachers of the College make the best use of the technology in their teaching process.

?Teachers use ICT and various other digital tools (e.g. pen-tab, projector) for better understanding of topics.

?The College has a Wi-Fi Enabled Campus which helps the teachers and students to learn from online resources along with text books.

?The college has several ICT Enabled Classrooms with Desktops, Laptops, and Projectors which helps in the e-learning process.

?Some teachers use and share E-books which are very useful for the students as they save the cost of buying the physical books.

?The college has well equipped computer labs.

? Besides e-books in the e-classrooms, educational podcasts and videos, such as YouTube Content is also used during lectures.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

110

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

58

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1069

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college rigorously maintains the University of Calcutta's evaluation guidelines. All official notices about such examinations are posted on the college's official website.

The college authority forms a committee to be in charge of creating a subject-wise exam timetable for the departments.

The examination method involved the setting of question papers, the assessment of answer scripts within a given time frame, and the submission of results.

The grades for attendance and tutorials are also uploaded by the professors. In case of any error in this process, the college authority and all the departments also ensure immediate action.

The correct information is forwarded to the University within stipulated time as per University notifications.

Apart from a ten-mark internal test conducted by following the guidelines of University of Calcutta, students are regularly assessed through online projects, quiz sessions, and presentations. Remedial steps are also taken by the teachers for the weaker students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college ensures that all students are treated equally and impartially in all aspects, evaluation and assessment. The students report all examination-related grievances to the Head of the concerned Department. The majority of examination-related complaints are received after the University of Calcutta announces the results. Steps are promptly taken to correct errors. The respective HODs extend their sincere effort regarding submission of the correct information to the University of Calcutta. When there are concerns with erroneous award lists, the college authorities contact the affiliating university and workout a solution. Relevant documents/testimonials are provided by the students to the college authority for a faster solution. All internal examination-related issues are monitored on a regular basis and a close and continuous communication is maintained with the University of Calcutta. Furthermore, if a student raises any concerns about the conduct of an internal examination, the professors pay special attention to the student's complaints.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the admission process involves extensive counseling of aspiring students, so teachers from the different streams in Arts, Science and Commerce try their best to acquaint the students with the different options with regard to the latter's choice for subjects. Under the CBCS curriculum, both teaching and learning have become inter-disciplinary and so students with wide-ranging interests in the Sciences and liberal Arts are encouraged to take up the subjects of their choice. There are instances of students going for English Honours and opting for Economics and Political Science as subjects of their preference. There are many aspirants for Masters and Research, and after graduation, the latter seek admission in institutions of repute. Many have also cleared various competitive exams in addition to NET and SET for a teaching career. The College e-prospectus provides exhaustive material on different subjects and student intake. The teachers and other concerned stakeholders are

also made aware of the programme/course outcomes. Departments organize regular workshops, seminars, lecture series and conferences to communicate the career prospects of the programmes offered by the college. The programme/course outcome along with the syllabus of each subject is available on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college ensures successful evaluation of performance of students through various methods for measuring the attainment of each of the Program Outcomes and Course Outcomes. Each department designs their academic curriculum in accordance with the programme/course outcome. Interactive- participative learning, extra classes for slow learners are regularly organized by the departments. Development of analytical thinking, writing and oratory skills are encouraged in classes. Evaluation of these skills are done through appropriate tools like Group Discussion, Laboratory Experiments, Viva voce, Objective tests, Home assignments etc. Complementary learning plans are also executed through special seminars/webinars, student paper / PowerPoint presentation, debate, quiz competition, field work, poster designing, documentary/film show etc. The college offers various certificate courses to develop job oriented skills and knowledge among the students. The success of programme depends on student's performance in various examinations such as university examinations, internal examinations, projects, home assignments etc. Throughout the year the faculty records the performance of each student on each programme outcome. Also, remedial coaching is provided to slow learners to synchronise the learning of all students. The College tries to harness all of its human skills for meeting future challenges. Career Counseling and occasional on-campus visits by private concerns like Tata, resources to provide an ideal environment for teaching and learning so as to equip students with life Consultancy Services definitely provides the impetus for choosing career options

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

842

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bangabasi.ac.in/upload/STUDENT%20SATISFACTION%20SURVEY%20REPORTS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.71

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Bangabasi College has a NCC ARMY wing under the ANO of Lt. Vidya Rajak is an infantry unit under 1 Bengal Battalion NCC. Through NCC, we aim to Groom our students into models of discipline and patriotism. Develop in them character, commandership, leadership, secular outlook, spirit of adventure and selfless service. Transform them into trained and motivated human resource who will lead the nation in all walks of life.

Motivate them to join the armed forces and serve the nation. We provide equal opportunity to boys and girls to join NCC, take part in all its activities, which include, besides regular parades and camps, community development and social service programmes, training for assisting civil defense authorities in rescue work in war zones and natural calamities and traffic control. Our students are encouraged to join the NCC and thereby enhance their career

potential and take advantage of preferential consideration in defense as well as civil recruitment.

Bangabasi College NSS team distributes clothes & some essential goods in Lattupara slum area within 100 meter from College. NCC cadets paid homage to CRPF personnel on the 3rd anniversary of Pulwama attack. NCC shows respect to our freedom fighters of 15th August every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure in Teaching and Learning, Laboratory facilities and Computers. There are several physical classrooms with all facilities.

The Science Departments like Physics, Chemistry, Mathematics, Zoology and Botany, Anthropology, Computer Science & Geography have ample laboratory facilities manned by a dedicated staff to carry out experiments.

Each Lab based subject has the facility of the smart class rooms containing adequate no of projectors, Laptops, Desktops, Pen tabs & accessories. The college has four large class rooms have the facilities for conducting smart classes which meets the requirement of the Arts Departments. There is the laboratory facilities & smart class rooms for conducting Add-on Course, the major courses which are based on computers studies. The college has two campuses each of which is four storied building. The buildings of both the campuses have wi-fi facilities (160 mbps) in every room of every floor.

We have a tent in Kolkata Maidan with an area of 850 square feet with all facilities. We have outdoor games facility like cricket and football. Students' Common Room have many indoor game facilities like tennis, badminton, Carrom.

There is a solar power system containing solar panels at the roof top of main building of our college generating 10 KVA. It reduces the cost of electric bill & as well as decreases the carbon emission

making the atmosphere more clean & green. There is one unit of rain water harvesting plant in the main campus of our college

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have a tent in Kolkata Maidan with an area of 850 square feet with all facilities. We have outdoor games facility like cricket and football. Students' Common Room have many indoor game facilities like tennis, badminton, Carrom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

259

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: Koha

Nature of automation (fully or partially): Partial

Version :22.05.12.000

Year of Automation: 2017

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://banga2-opac.libcarecloud.com

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.213

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Number of classes with projector facilities:5

Number of classrooms with WIFI facilities:17

Number of seminar halls with ICT facilities:2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

325

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

259

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a Development Committee and Finance Committee responsible for purchase and

maintenance of different infrastructural facilities.

? Departmental heads give written requisitions for their requirements in a logbook.

? Daily maintenance of the college is accomplished by the support of staffs of the college.

? Physical verification of the stock of laboratories is done at the end of each session.

? Computers are facilitated with anti-virus software for the cyber safety of the database.

? Pest control is also done in every year by an external agency.

? Water purifier, CCTVs, ACs, sound system, Fire-extinguisher etc. are taken care by AMC

? The equipment of sports and gymnasium are regularly checked by the concerned instructor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1261

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

550

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

161

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

161

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

2

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

48

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Union of Bangabasi College is involvd in various decision making bodies, co-curricular and extra-curricular committees and they are actively engaged in the different activities thereof.

Administrative responsibilities

There is student representation in IQAC, Students' Grievance Redressal Cell and Internal Complaints Committee as well. Students have representation in different committees for extra-curricular activities like Sports Committee, Cultural Committee, Magazine Committee, NSS, NCC etc.

The class representatives coordinate with the students and assist the departments in promoting academic and extracurricular activities.

Engagement in Co-curricular and Extra-curricular activities (NCC, NSS)

Students of Bangabasi College regularly participate in inter-college competitions on music, dance, elocutions, quizzes, photography and win prizes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Please find the attachment

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Bangabasi College, today a leading educational institution in Kolkata and West Bengal, currently offering regular undergraduate, certificate courses, and 1 postgraduate course.

?Revamped the college website making it more extensive and user-friendly.

? Existing number of committees and cells increased to coordinate various academic/ curricular, co-curricular, and administrative activities.

?IQAC is dedicated towards improvement in quality of teaching-learning through regular inputs to all concerned based on feedback from students, teaching & non-teaching staffs & stake holders.

?IQAC is dedicated towards providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

?IQAC is dedicated towards providing inputs for academic and administrative improvement and analysis of results for improvement in areas, if improvement is necessary.

?IQAC is dedicated towards preparation, evaluation and recommendation of the Annual Quality Assurance Report (AQAR), Self-Study Reports of various accreditation bodies, Performance Based Appraisal System (PBAS) under Career Advancement Scheme (CAS), Stakeholder's feedback, Action Taken Reports, Analysis of feedback and suggestions on teaching and administrative performance from students and staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management practices are a part and parcel of the administrative strategies of the college which is reflected in the following:

- a) Strengthened the activities of the sub-committees whose members are drawn from both teaching and non-teaching staff of the college, and students' union. The IQAC coordinates various academic/ curricular, co-curricular, and administrative functions and activities.
- b) The committees have the autonomy to make decisions in their designated area of work.
- c) The college has also appointed campus-in-charge for the different campuses/ buildings of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Quality improvement strategies adopted by the institution for each of the following:

- ? Curriculum Development: Some of our faculty members & principal are engaged in developing curriculum as the members of Board of Studies of respective subjects under Calcutta university.
- ? Teaching and Learning: In addition to traditional mode of teaching, the college uses multimedia applications, fieldworks, seminars, projects, etc. as teaching aids. ICT tools are used by the teaching faculties.
- ? Research and Development: Minor and Major Research

Projects of Dr. Rupa Mukhopadhyay of the Department of Zoology, Dr. Lopamudra Sengupta of the Department of Political Science & Dr. Subrata Shankar Bagchi of Anthropology Department were being continued. Post doctoral work of Principal Dr. Himadri Bhattacharyya Chakrabarty was going on. Two students are doing research for their Ph.D. degree. Library, ICT and Physical Infrastructure / Instrumentation: Well equipped Library provided with ample on-line resources • Conversion of bibliographic data from SOUL1 to Koha Software? Solar data: Installation of Solar Cells at the roof of the College building, generating the electrical power of 10 KVA, thus decreasing the carbon emission, saving plants and minimizing the cost of electricity. Day-to-day record of power generation is being kept. Rain water harvesting is also done. Industry Interaction / Collaboration: Occasional visits are conducted by Companies / Industries for career advancement Related awareness programmes and placement of students. Allowances to the NTS for their skilled making job.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

PRINCIPAL

GOVERNING BODY

SECRETARY

IQAC

BURSER

HEADS OF THE DEPARTMENTS**COMMITTEES; FINANCE COMMITTEE & ACADEMIC COMMITTEE****SHELS**

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching**Non-teaching****Students**• **Pension**• **Gratuity**

- P.F. Loan

- Staff Recreation

- Pension

- Gratuity

- P.F. Loan

- Supply of dresses to Gr-D

Staffs, Aprons for Laboratory

attendants

- Staff recreation

- Health insurance.

- Arrangement for Annual Cultural

Meet

- Rakhi-bandhan programme

- Holi-utsob

- Educational trip is arranged in

every year

- Prize Distribution ceremony

- Facilitating with a Gymnasium

and indoor games in the boys

and girls common rooms

- Accidental benefit and health

insurance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teacher's performance is assessed through PBAS as suggested by the Government. The promotion re assessed through PBAS and API score of teacher under CAS. The incumbent approaches the principal before his / her promotion or after filling up the PBAS form; it is checked by the IQAC. After completion of all required procedures including GB sanction, it is referred to Selection Committee consisting of the subject expert (screening-cum-selection committee) from the University of Calcutta and DPI Nominee from HED, GoWB. Promotion of 22 teachers was completed in 2022-23 academic year.

Appraisal for the non -teaching staff:

A few strategies are observed for non-teaching staff's performance - this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc. Promotion of two NTS was completed in this period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Before the commencement of every financial year, Principal Sir submits a proposal on budget allocation, by considering the recommendations made by the Heads of all the departments, to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses will be monitored by the accounts department as per the budget allocated by the management. All vouchers are audited by an internal financial committee on yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. Government Autitors audit the same.

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Finance Committee has to be formed/reformed (as per the UGC guidelines) to meets regularly and prepares strategy for resource mobilization effectively and efficiently with the consent of the Governing Body. The members of the committee will decide the major areas of sources and allocation of funds and need to prepare budget for optimum utilization of resources.

The major sources of funds:

?Salary and non-salary grants from State Government.

?Financial assistance /Grants received from UGC and other educational sponsoring agencies to meet the expenses to run the college.

?Research Project grants.

?Scholarships / Grants from government organizations.

?Sponsorships to organize major events such as National / State Level Conferences / Seminars / Workshops / Special lectures from sponsors.

?Alumni contribution development.

?Funds from college fees, Sale of Admission form.

?Funds from Add-on courses.

?Profit from Solar power electricity- Reduction in Electricity bills.

?Interest earned on fixed deposits and other savings.

The major areas of allocation of funds:

- Infrastructure augmentation.
- Academic support facilities.
- Amenities to staffs and students.
- Building and campus development and maintenance.
- Miscellaneous expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC is dedicated towards improvement in quality of teaching-learning through regular inputs to all concerned based on feedback from students & staff.
- IQAC is dedicated towards providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
- IQAC is dedicated towards providing inputs for academic and administrative improvement and analysis of results for improvement in areas, if improvement is necessary.
- IQAC is dedicated towards preparation, evaluation and recommendation of the Annual Quality Assurance Report (AQAR), Self-Study Reports of various accreditation bodies, Performance Based Appraisal System (PBAS) under Career Advancement Scheme (CAS), Stakeholder's feedback, Action Taken Reports, Analysis of feedback and suggestions on teaching and

administrative performance from students and staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College appraise its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC as per decisions taken up by IQAC and academic subcommittee. The Academic Calendar is prepared for circulation among students and teachers for internal control of the class activities. Teaching learning process is carried out as per academic calendar, with minor variances, wherever necessary. The teaching plans are provided to the students at the beginning of the academic session. IQAC encourages the formation of a student centric environment by following the feedback from the students, Parents and Alumni of the College. The institute also applies student centric methods such as classroom seminars, group discussion, etc. Other improvements in the core activities of the College includes (1) implementation of continuous teaching evaluation system, (2) Feedback from stakeholders, and (3) extra classes for revision of the syllabus wherever required before the CU examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bangabasi.ac.in/upload/aqar%202021-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

File Description

Documents

Annual gender sensitization

action plan

A state level seminar on "Gender Sensitization: Emphasis on Domestic Violence & Mental Health" was organized by Women's Cell of Bangabasi College on 20.12.2022 collaboration with West Bengal Commission for Women. Chair person Women's Commission of West Bengal Lena Gangopadhyay & Jayanta Narayan Chottopadhyay, Lawyer delivered their valuable speech.

Specific facilities provided for

women in terms of: a. Safety and

security b. Counseling c.

Common Rooms d. Day care

center for young children e. Any

other relevant information

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Proper garbage disposal is a significant and important aspect of any educational institution, especially where a large number of students are involved in several science departments. The college belongs to the jurisdiction of Kolkata Municipal Corporation. So, KMC regularly assists in the timely removal of ordinary waste material from college campuses.

Regular cleaning of the college's sewage system has also been made a part of this, as has the use of disinfectants in the sewage system on a regular and timely basis, as advised by the municipal services.

The E-waste collected is stored and disposed every year accordingly. Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling. Old monitors and CPUs are repaired and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Bangabasi College has a NCC ARMY wing under the ANO of Lt. Vidya Rajak is an infantry unit under 1 Bengal Battalion NCC. Through NCC,

we aim to Groom our students into models of discipline and patriotism. Develop in them character, commandership, leadership, secular outlook, spirit of adventure and selfless service. Transform them into trained and motivated human resource who will lead the nation in all walks of life.

Motivate them to join the armed forces and serve the nation. We provide equal opportunity to boys and girls to join NCC, take part in all its activities, which include, besides regular parades and camps, community development and social service programmes, training for assisting civil defense authorities in rescue work in war zones and natural calamities and traffic control. Our students are encouraged to join the NCC and thereby enhance their career potential and take advantage of preferential consideration in defense as well as civil recruitment.

Bangabasi College NSS team distributes clothes & some essential goods in Lattupara slum area within 100 meter from College. NCC cadets paid homage to CRPF personnel on the 3rd anniversary of Pulwama attack. NCC shows respect to our freedom fighters of 15th August every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Please find the attachment

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code

A. All of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Please find the attachment

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Please find the attachment

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Uplift of socially and economically backward students upon a strong foundation of secular, humanitarian and nationalistic world view The institution strives to eradicate all elements of social obscurantism in relation to caste or gender bias. The goal is to create a conducive atmosphere to attract a pool of meritorious students from the economically backward and deprived sections, girl students and family of first-generation learners in academic domain, locate them and provide them with possible support and progress them towards better sustenance.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Establishment of an active research centre of the college.
2. Placement of students will be a priority. The placement cell is communicating with potential recruiters in various segments of industry to arrange in-campus / off-campus recruitment drives.
3. To increase the signing of MoU with other institutions
4. To take steps for recruitment in substantive posts and creation of new posts
5. To increase the usage of green energy for sustainable environment
6. To expand the scope of outreach programmes